

**GUMBOOT DAY®**  
**To be held in TAIHAPE**  
**Saturday 20 March 2010**

**APPLICATION FOR SITE REGISTRATION**

**A high standard of Stall Holder is vital. Selection will be based on the following criteria.**

- **Level of presentation demonstrated by the Stall Holder.**
- **It would be appreciated if Stall Holder applications include a photograph, brochure or website details of the product/s you wish to retail from your site.**
- **Applications must be on the attached application form with a \$10 deposit (incl. GST) by 31 December 2009. Full payment must be received by Monday 22 February 2010.**
- **The payment deadline must be adhered to or the application may be cancelled if payment is not received by the required time.**
- **Stall Holders will be bound by the regulations as outlined in the Stall Holder Terms and Conditions.**
- **There will be no refund on cancellations.**
- **Any agreement reached between the Stall Holder and the Taihape Community Development Trust (TCDT) is to be treated as confidential between the parties.**
- **TCDT reserves the right to place your site where it will most enhance the overall feel of the event. However, we will endeavour to meet particular requests from previous Stall Holders.**

**GUMBOOT DAY®  
STALL HOLDERS APPLICATION FORM 2010**

ORGANISATION \_\_\_\_\_

CONTACT \_\_\_\_\_

POSTAL ADDRESS \_\_\_\_\_

TEL NO \_\_\_\_\_ MOBILE \_\_\_\_\_

EMAIL \_\_\_\_\_

INTERNET \_\_\_\_\_

DESCRIPTION OF ITEMS FOR SALE: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

SITE TYPE	SIZE	COST	TOTAL	SELECTION / COST
<b>BUSINESS</b>	Up to 3 x 3	\$50.00 + GST	\$56.25	\$
<b>(FOR PROFIT)</b>	Up to 5 x 3	\$65.00 + GST	\$73.12	\$
	Up to 7 x 3	\$80.00 + GST	\$90.00	\$
<b>COMMUNITY</b>				
<b>(NON PROFIT)</b>	Up to 3 x 3	\$20.00 + GST	\$22.50	\$
<b>TOTAL SITE FEES</b>				\$
<b>DEPOSIT PAID</b>				\$
<b>TOTAL SITE FEES OWING</b>				\$

*Please tick the following boxes if applicable:*

- Yes, I accept the Terms and Conditions outlined in this contract.
- Yes, I would like my stall to be listed on the Gumboot Day® website ([www.taihape.co.nz](http://www.taihape.co.nz)).

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**GUMBOOT DAY ®**  
**Saturday 20 MARCH 2010**  
**12.00pm -12.00am**

**Stall Holder Terms and Conditions**

For the purpose of this event the following definitions apply to this Agreement:-

**Stall Holder** means the Stall Holder, the Stall Holder's assistants, site-sharers, and the site-sharer's assistants.

**Organiser(s)** means the event organisers, Taihape Community Development Trust, and it's volunteers and staff

**Agreement** means all terms and conditions set out in the Stall Holder Terms and Conditions.

Gumboot Day is open to the public on Saturday 20 MARCH 2010 12.00pm till 8.00pm for all Gumboot Day related activities, products, services, demonstrations etc. **Stall Holders agree to open at 12.00pm and not to close before 6.30pm on Saturday 20 March unless previously agreed with the Organisers. Stall Holders may open at 10.00am, but Gumboot Day will be promoted as happening midday – midnight.**

**Site Information:**

**Stall Holders Stands**

- The market will be held in Memorial Park.
- The site plan will be designed in such a manner that visitors are likely to walk past most sites.
- The organiser will arrange general signage and promotion of the event.
- The organiser will arrange for security guards to be present on the day of the event.
- Where applicable, the organiser will arrange for a special licence to allow for the consumption and sale of liquor.
- The organiser will apply for a group licence to Trade in a Public Place.
- Sites are allocated by the organisers according to what products/services are being offered by each site. This gives a good mix of sites and makes it more interesting for your audience. **The positioning of the stands will be entirely at the discretion of the Organiser, although the Organiser will endeavour to meet reasonable requests made by the Stall Holder.**
- **Your site size is determined by the size of the site you pay for. Please allow for tent ropes and awnings in your calculations.** Organisers reserve the right to ask any Stall Holder to move, if you do not comply with this rule.
- You are encouraged to decorate/arrange your site so that it's attractive and appealing to the eye. You are responsible for the cleanup and removal of all rubbish and materials from your site – please leave your site as you find it.
- Your site information will be posted to you in the week prior to the event.

## Payment Terms

- **A \$10 non-refundable deposit is required to secure your booking.** The deposit must accompany your Registration Form and covers administration costs.
- Once your site is secured, an invoice will be sent to you for all outstanding amounts and must be paid in full by the due date - Monday 22 February 2010.
- All stated prices include GST.
- Registrations after 22 February 2010 will be accepted at the discretion of the organisers only.

## Security

- Security guards will be on site and they reserve the right to remove anyone from the markets without the Organiser's permission.

## General Information:

- All Stall Holders, site sharers, contractors and their sub contractors must have in place their own Health and Safety systems as required under the Health & Safety in Employment Act 1992.
- All constructions in your display must be of sturdy design and materials. Please refer to the Department of Labour's OSH regulations **[www.osh.dol.govt.nz](http://www.osh.dol.govt.nz)** if you are unclear on this requirement.
- You must ensure you eliminate the risk of harm to yourself and any other person during the set up, the operation of Gumboot Day, and breakdown times and are bound by the Health and Safety in Employment Act (1992). Please refer to **[www.acc.org.nz/injury-prevention/safe-at-work/legislation/hse-laws/](http://www.acc.org.nz/injury-prevention/safe-at-work/legislation/hse-laws/)**
- All sites must display their name clearly.
- Parking: All Stall Holders must move their vehicles to the designated Stall Holder Parking area by 11.30am – no vehicles are to be within the Gumboot Day area between 12.00pm – 6.30pm Saturday 20 March unless your vehicle is integral to your site.
- The organisers assume no responsibility or liability for the care, safety and/or security of the Stall Holder's space, contents, merchandise or personnel. Insurance shall be the sole responsibility of the Stall Holder at your own cost.
- The cost of reparation for any damage to other exhibits, or the Memorial Park incurred during set-up, the operation of Gumboot Day, and take-down will be made good at the Stall Holder's expense.
- The Stall Holder agrees to keep and maintain his/her site and surrounding area free and clear of all debris, obstructions and other hazards that might violate health, safety, fire and/or like codes, ordinances, standards or regulations which may result in injury to the public. The Stall Holder will immediately correct any such conditions upon notification.
- Should any eventuality cause cancellation or disruption of Gumboot Day, the organisers shall not be liable for any expenses incurred by the Stall Holder.
- The organisers have the right to cancel this Agreement and/or to remove any product, advertising or site(s) from Gumboot Day, without notice, and to retain any money in relation thereto, and shall not be liable for any resulting losses to the Stall Holder if the following conditions exit:
  - a) if the Stall Holder infringes any of the terms and conditions of this Agreement

- b) if, in the organiser's opinion any product, advertising or site display is not in the best interests of Gumboot Day, or may be a cause of offence or harm to the public.
- c) if the organisers fail to perform or fulfil any of their contractual obligations caused by any circumstances, including but not limited to, acts of God, fire, flood, war, public/natural disaster, industrial dispute, receivership, liquidation or Government enactment.
- In the event this Agreement is terminated, the Stall Holder must not either during or after termination of this Agreement, communicate to any person any confidential information of Gumboot Day except so far as may be necessary to enable the Stall Holder to fulfil its obligations under this Agreement. This clause will not apply to information which has entered the public domain other than as a result of a breach of this clause by the Stall Holder.

#### **General Rules:**

- Setting up may be done from 8.00am on Saturday 20 March 2010 with all stands completed by 12.00pm.
- **Take Down – You must not begin taking down your site/display before 6.30pm on Saturday 20 March 2010 unless advised by the Organisers.**
- The day finishes at 6.30pm and Stall Holders must be packed up by 8.00pm
- Stall Holders are recommended to arrange accommodation in advance. Go to the Taihape website for more information ([www.taihape.co.nz](http://www.taihape.co.nz)) or contact the Taihape Information Centre on (06) 388 0604.
- No vehicle movement other than Emergency Vehicles will be permitted **within the public area** of Gumboot Day during the opening hours 12.00pm – 6.30pm Saturday 20 March 2010.
- No alcohol is to be sold from any site unless approved by the Organisers  
**NOTE. The Taihape 'Central Business District' and its immediate environs through to and including the Memorial Park is designated a no alcohol area.**

**GUMBOOT DAY ®**  
**Saturday 20 March 2010**  
**12.00pm - 12.00am**  
**(middy – midnight)**

**Organisers:**

- **Taihape Community Development Trust**

Event Manager: Elizabeth Mortland

PO Box 25, Taihape 4742

Phone: 06 388 1307

Cell: 021 02616002 (Elizabeth); 021 103 3710(Toni)

E-mail: [info@taihape.co.nz](mailto:info@taihape.co.nz)

**Useful Contacts:**

- **Accommodation & General Inquiries**

Taihape Information Centre

Tel: 06 388 0350

E-mail: [taihapeinfo@rangitikei.govt.nz](mailto:taihapeinfo@rangitikei.govt.nz)

Website: [www.taihape.co.nz](http://www.taihape.co.nz)

- **Publicity & Advertising**

Central District Times

Tel: 06 388 0639

E-mail: [julie.gates@msl.co.nz](mailto:julie.gates@msl.co.nz)