

GUMBOOT DAY®
To be held in TAIHAPE
Saturday 25 October 2008

APPLICATION FOR SITE REGISTRATION

A high standard of stall holder is vital to the continued growth of the Gumboot Day Market. Selection will be based on the following criteria.

- **Level of presentation demonstrated by the stall holder.**
- **It would be appreciated if stall holder applications include a photograph, brochure or website details of the product/s they wish to retail from their site.**
- **APPLICATIONS TO BE ON THE APPLICATION FORM AND TO HAVE A \$10 DEPOSIT (INC GST) ATTACHED.**
- **The payment deadline to be adhered to or the application may be cancelled if payment is not received by the required time.**
- **Stall holders will be bound by the regulations as outlined in the Stall holder Terms and Conditions.**
- **There will be no refund on cancellations.**
- **Any agreement reached between the stall holder and the Taihape Community Development Trust (TCDT) is to be treated as confidential between the parties.**
- **TCDT reserve the right to place your site where it will most enhance the overall feel of the event, however, will endeavour to meet requests in particular from previous stall holders.**
- **THERE WILL BE A 10% DISCOUNT ON SITE FEE APPLICATIONS WHICH ARE RECEIVED AND ACCEPTED BY 31st July 2008 WITH THE \$10 DEPOSIT. ALL APPLICATIONS RECEIVED AFTER THE 31ST JULY WILL BE AT THE STANDARD PRICE. FULL PAYMENT TO BE RECEIVED BY MONDAY 29th SEPTEMBER 2008.**

**GUMBOOT DAY®
APPLICATION FORM 2008**

ORGANISATION _____

CONTACT _____

POSTAL ADDRESS _____

TEL NO _____ MOBILE _____

EMAIL _____

INTERNET _____

DESCRIPTION OF ITEMS FOR SALE: _____

SITE TYPE	SIZE	COST	TOTAL	SELECTION / COST
BUSINESS	Up to 3 x 3	\$44.44 + GST	\$50.00	\$
(FOR PROFIT)	Up to 5 x 3	\$57.78 + GST	\$65.00	\$
	Up to 7 x 3	\$71.11 + GST	\$80.00	\$
COMMUNITY				
(NON PROFIT)	Up to 3 x 3	\$8.89 + GST	\$10.00	\$
TOTAL SITE FEES				\$
DEPOSIT PAID				\$
TOTAL SITE FEES OWING				\$

Please tick the following boxes if applicable:

- Yes, I accept the Terms and Conditions outlined in this contract.
- Yes, I would like my stall to be listed on the Gumboot Day® website (www.taihape.co.nz).

Signature: _____ Date: _____

GUMBOOT DAY ®
Saturday 25 October 2008
10 am - 4.30 pm

Stall holder Terms and Conditions

For the purpose of this event the following definitions apply to this Agreement:-

Stall holder means the stall holder, the stall holder's assistants, site-sharers, and the site-sharer's assistants.

Organiser(s) means the event organisers Taihape Community Development Trust and volunteers and staff

Agreement means all terms and conditions set out in the Stall holder Terms and Conditions.

Gumboot Day is open to the public Saturday 25 October 2008 10am till 4.30pm for all Gumboot Day related activities, products, services, demonstrations etc. **Site holders agree to open at 10 am and not to close before 4.30pm on Saturday 25 October unless agreed with the Organisers.**

Site Information:

Stall holders Stands

- The market will be held in the streets of Taihape.
- The site plan will be designed in such a manner that visitors are likely to walk past every site.
- The organiser will arrange signage & promotion.
- The organiser will arrange for security guards to be present on the day of the event.
- Where applicable, the organiser will arrange for a special licence to allow for the consumption and sales of liquor.
- The organiser will apply for a group licence to Trade in a Public Place.
- Sites are allocated by the organisers according to what product/services are being offered by each site. This gives a good mix of sites and makes it more interesting for your audience. **The positioning of the stands will be entirely at the discretion of the Organiser, although the Organiser will endeavour to meet reasonable requests made by the Stall holder.**
- **Your site size is determined by the size of the site you pay for. Please allow for tent ropes and awnings in your calculations.** Organisers reserve the right to ask any stall holder to move, if they do not comply with this rule.
- You are encouraged to decorate/arrange your site so that it's attractive and appealing to the eye. You are responsible for the cleanup and removal of all rubbish and materials from your site – please leave your site as you found it.
- Your site information will be posted to you in the week prior to the event.

Payment Terms

- **A \$10 non-refundable deposit is required to secure your booking.** The deposit must accompany your Registration Form and covers administration costs. **There is a 10% discount on site fee applications which are received and accepted by the 31st July 2008.**

- Once your site is secured, then an invoice will be sent to you for all outstanding amounts and must be paid in full by the due date by Monday 29 September 2008.
- All stated prices include GST
- Registrations after 29th September 2008 will be accepted at the discretion of the organisers only.

Security

- Security guards will be on site and they reserve the rights to remove anyone from the markets without the Organisers permission.

General Information:

- All stall holders, site sharers, contractors and their subs contractors must have in place their own Health and Safety systems as required under the Health & Safety in Employment Act 1992.
- All constructions in your display must be of sturdy design and materials. Please refer to the Department of Labours OSH regulations **www.osh.dol.govt.nz** if you are unclear on this requirement.
- You must ensure you eliminate the risk of harm to yourself and any other person during the set up, show and breakdown times and are bound by the Health and Safety in Employment Act (1992). Please refer to **www.acc.org.nz/injury-prevention/safe-at-work/legislation/hse-laws/**
- All sites must display their name clearly.
- Parking: All stall holders must move their vehicles to the designated Stall holder Parking area by 8.30am – no vehicles to be within the Festival area between 10am – 4.30pm Saturday 25th unless your vehicle is integral to your site.
- The organisers assume no responsibility or liability for the care, safety and/or security of the Stall holder's space, contents, merchandise or personnel. Insurance shall be the sole responsibility of the Stall holder at his/her own cost.
- The cost of reparation for any damage to other exhibits, or the Taihape area incurred during set-up the operation of the Festival and take-down will be made good at the Stall holder's Expense.
- The Stall holder agrees to keep and maintain their site and surrounding area free and clear of all debris, obstructions and other hazards that might violate health, safety, fire and/or like codes, ordinances, standards or regulations which result in injury to the public. The Stall holder will immediately correct any such conditions upon notification.
- Should any eventuality cause cancellation or disruption of the Festival, the Organisers shall not be liable for any expenses incurred by the Stall holder
- The organisers have the right to cancel this Agreement and or to remove any product, advertising or site(s) from Gumboot Day, without notice, and to retain any money in relation thereto, and shall not be liable for any resulting losses to the stall holder if the following conditions exit:
 - a) if the stall holder infringes any of the terms and conditions of this Agreement
 - b) if in the organiser's opinion any product, advertising or site display is not in the best interests of Gumboot Day, or may be a cause of offence or harm to the public.
 - c) if the organisers fail to perform or fulfil any of their contractual obligations caused by any circumstances, including but not limited to, acts of God, fire,

flood, war, public/natural disaster, industrial dispute, receivership, liquidation or Government enactment.

- In the event this Agreement is terminated, the Stall holder must not either during or after termination of this Agreement, communicate to any person any confidential information of Gumboot Day except so far as may be necessary to enable the Stall holder to fulfil its obligations under this Agreement. This clause will not apply to information which has entered the public domain otherwise than as a result of a breach of this clause by the Stall holder

General Rules:

- Setting up may be done from 7 am on Saturday 25 October 2008 with all stands completed by 10 am.
- **Take Down – You must not begin taking down your site/display before 4.00pm on Saturday 25 October 2008 unless advised by the Organisers.**
- The day finishes at 4.30 pm and stall holders must be packed up by 6 pm when the Road Closures finish.
- There is a wide variety of activities in Taihape during Labour weekend and stall holders are recommended to arrange accommodation in advance. Go to the Taihape website for more information (www.taihape.co.nz) or contact the Taihape Information Centre on (06) 388 0350.
- No vehicle movement other than Emergency Vehicles will be permitted **within the public area** of Gumboot Day during the opening hours 10am – 4.30pm Saturday 25th October 2008.
- No alcohol is to be sold from any site unless approved by the Organisers **NOTE. The Taihape ‘Central Business Public Area’ and its immediate environs through to and including the recreational park is designated a no alcohol area.**

GUMBOOT DAY ®
Saturday 25 October 2008
10am - 4.30pm

Organisers:

- **Taihape Community Development Trust**

Event Manager: Eva George

PO Box 25, Taihape 4742

Phone: 06 388 1307

Cell: 021 0247 1683

E-mail: info@taihape.co.nz

Useful Contacts:

- **Accommodation & General Inquiries**

Taihape Information Centre

Tel: 06 388 0350

E-mail: taihapeinfo@rangitikei.gov.nz

Website: www.taihape.co.nz

- **Publicity & Advertising**

Central District Times

Tel: 06 388 0639

E-mail: taihape1@inspire.net.nz